

JOB DESCRIPTION

First United Methodist Church of Fort Atkinson Director of Youth & Family Ministries

SUMMARY:

Develop and lead the church's ministry to encourage youth and their families to love God, grow in faith and make disciples of Christ (our mission).

ESSENTIAL QUALITIES:

- A passion for God and a Christ-like spirit
- Believe the Bible is God's Word and the primary authority for our faith and practice
- Believe that Jesus is your Lord and Savior and pattern your life after His
- Energy to shepherd and motivate Christian servants
- Ability to communicate and establish effective working relationships with all levels of people, conveying a genuine concern for them as individuals
- Organization, administrative and leadership skills
- Dependable, responsible, self-motivated, energetic and creative
- Ability to work efficiently and effectively in team situations and ability to work independently
- Time management and organizational skills
- Bachelor's degree from four-year college or university; or related experience and/or training; or equivalent combination of education and experience
- Willing to receive coaching, outside training and on-the-job training

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Form, equip and support networks of people of all ages who participate in each young person's faith journey.
2. Develop relationships and provide hands-on opportunities and resources that equip the home as the primary place for faith formation.
3. Provide a balanced outreach and education program for youth, youth and their families and cross-generational groups that includes:
 - Training and learning opportunities (generally on Sundays and/or Wednesdays)
 - Utilization of gifts, interests and talents
 - Developing purposeful leadership
 - Faith mentoring
 - Group-building activities and gatherings
 - Small group discussions about what it means to be a Christian (generally on Sundays and/or Wednesdays)
 - Camps and retreats
 - Service experiences
 - Ways for youth and families to participate throughout the life of the congregation

4. Help the entire congregation grow in its reflection of the Five Practices of Fruitful Congregations:
 1. Radical Hospitality: Have an invitational stance and an active, constant desire to bring people into the life of Christ.
 2. Passionate Worship: Make worship of first importance, creating God-encountering experiences that transform lives.
 3. Intentional Faith Development: Understand that we are on a journey to be closer to Jesus and that we must be intentional about making growth happen along that journey through corporate and private devotions and Bible study.
 4. Risk-Taking Mission and Service: Accept the challenge of being useful to God and Christ for His glory and the advancement of His kingdom on earth.
 5. Extravagant Generosity: Based on the Christian's need to give, preach and teach generosity of time, talents and financial resources, emphasizing proportional giving with growth toward tithing

OTHER RESPONSIBILITIES:

Assist in annual budget preparation for youth and family ministry.

Lead and/or assist with planning for special events that involve youth and family ministry.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

Regularly required to stand, walk, sit, talk and hear. Specific vision abilities include close, distance and ability to adjust focus. Some local travel.

Noise level in work environment is usually quiet. Building is multi-level with several sets of stairs. Most parts are handicap accessible with elevator access. Nonsmoking environment.

Employment is "at will."

REPORTS TO:

Senior Pastor

COMPENSATION:

Salary commensurate with experience

Training and professional development budget

Paid vacation

ADDITIONAL OPPORTUNITIES:

Recognizing that serving as Director of Youth and Family Ministries is a full-time job and our highest priority for professional staff, we are also seeking part-time paid or volunteer support with our music ministry, audio-visual/technology, a parish nurse program and/or shut-in visitation, child care on Wednesday and Sundays and communications. If an applicant is gifted in any of those areas, we could discuss adjusting the job description. If an applicant knows of anyone who is gifted in any of those areas and might be interested in part-time employment, we welcome the interest.

Spanish-speaking skills valued!

By July 20:

Mail or e-mail resume with cover letter or e-mail explaining your interest to:

First United Methodist Church

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